

**LYDIARD MILLICENT CE PRIMARY &
RIDGEWAY FARM CE ACADEMY**

CHARGING AND REMISSION POLICY

Member of staff responsible	Principal
Governor responsible	Accountability
Sub-Committee responsible	Accountability
Date agreed with staff	n/a
Date discussed with pupils	n/a
Date agreed at Sub-Committee	April 2017
Date approved at Local Board	May 2017
Frequency of policy review	Annual
Date next review due	May 2018
Statutory Policy	Yes

Document Version Control

Issue Number	Issue Date	Summary of changes
1.0	May-2007	
1.1	Feb - 2008	Minor
1.2	May - 2009	Change in Governor Responsible
1.3	June - 2010	Change in Governor Responsible
1.4	June 2011	Minor wording changes
1.5	Sept 2012	Minor change with regards to FSM in Remissions section in line with government recommendation
1.6	May 2013	Change in Governor Responsible
1.7	May 2014	The terms Pupil Premium and Ever 6 have been added
1.8	May 2015	Change of committee name in text to Accountability.
1.9	March 2017	Amended to include both sites

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Introduction

The Local Board recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Local Board aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Local Board reserves the right to make a charge in the following circumstances for activities organised by the school:

- * Swimming transport
- * Individual/Group Instrumental tuition
- * Day visits/events including visitors/organisations
- * Residential visits

General

The Local Board may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Local Board from inviting parents to make a voluntary contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions

Where the parents of a pupil are in receipt of Free School Meals / Pupil Premium or have been during their school time (period of 7 years - called Ever 6), the Local Board can offer to remit a percentage of the cost for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum.

The Local Board may wish to remit in full or in part the cost of other activities for parents, for example, in the case of temporary family hardship. When arranging a chargeable activity, such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Principal in consultation with the Chair of the Accountability Committee.