



St Joseph's Catholic Primary School Parents and Friends Association

Minutes of the meeting held on the 23rd Feb. 2018 at La Piccola Italia

Present at meeting: Candy Jones, Michelle Fillingham, Matt Morris, Kate Cloke, Fionna Page, Sophie Young, Lizzie Christopher, Steve Croft, Charlie Taylor

Apologies: Sam Sandilands, Kylie Barker, Teresa Adams, Katherine Bailes

Item	Action
<p>Finance update</p> <p>Some income outstanding from the Auction of Promises from the Christmas Bazaar – Steve Croft to liaise with Sophie.</p> <p>Bank Balance currently at £8,255.58</p> <p><u>Commitments:</u></p> <ul style="list-style-type: none"> • Cinema trip – Sophie to check with Elaine if we have paid in full. Check if funds outstanding for scrap-pod refill. • Outstanding still to be paid – stands at around £1200 <ul style="list-style-type: none"> • Gardening Club - £600 (grant from Wiltshire Gardens Trust) • Year 3 Braeside bus - £300 • Year 6 leavers mementoes - £300 <p><u>Available for project funding:</u></p> <p>Roughly leaves a strong balance of £7000</p> <p>Two parents have been identified who work for organisations who will match fund. Letter done by Lizzie for one. Sophie to liaise with Lizzie for a letter for the other</p>	<p>Steve</p> <p>Sophie</p> <p>Sophie</p>
<p>Project funding</p> <p>Lizzie updated the group regarding the Reading Scheme. A review of the current reading scheme by an external independent expert concluded that the scheme does not need to be replaced. Therefore, the funds raised for this can be re-allocated. Mrs Butt (Head of Maths) may submit a request for funding instead.</p> <p>Teachers were asked last term to let PFA know if they needed funds for items for their class. The requests were reviewed and approved. Included:</p> <ul style="list-style-type: none"> • £336.20 for playground equipment • £186.82 for St Lawrence class (whiteboard and accessories etc.) • £390 for St Anthony class (mud kitchen, art drying rack, table/picnic bench • £256 for St Francis (whiteboard, subscriptions for online resources, visualiser, etc) • £2,000 for Forest School – large trees, saplings, grass seed, lopers etc. <p>In addition a £100 grant is to be made available to each class teacher for other items that may be needed over the coming months.</p> <p>Mel Weekes had raised an issue with road safety. It was agreed this more likely to be within in the remit of Wiltshire Council. Fionna to suggest to Mel she contacts them.</p> <p>Other potential projects for funding discussed. Lizzie to discuss with teachers and feedback.</p>	<p>Fionna</p> <p>Lizzie</p>
<p><u>Diary Dates 2018</u></p> <p>Next PFA meeting – 27th February 2018 – 8pm at The Old Bell</p>	

<p>Mother's Day Market – Friday 9th March at school – set up in hall at lunch – sell by class in the afternoon – KB and CT to do shopping. Order plants from TA again – number to be confirmed</p> <p>Date for Summer Fete – to be confirmed, awaiting decision on First Communion from parish</p> <p>Not having an Easter Disco – instead doing a cinema night for the children – different film in each classroom – 5 adults to supervise and Lizzie to float between classes. Shopping and helpers to be confirmed at next meeting</p> <p><u>Parent Survey</u> To be discussed at next meeting – missed off agenda</p> <p><u>AOB</u> Future disco's – if no staff member available disco will be cancelled/rescheduled due to adequate supervision/safeguarding New ideas for fundraisers – to be discussed at next meeting – All ideas welcome – be good to do something different Theme for summer fete to be decided – current ideas – Pirate/Sailing the Seven Seas or the Queen</p>	<p>Charlie/Katherine</p>
<p>DATE OF NEXT MEETING Tuesday 6th March 2018 at The Old Bell Hotel 8pm</p>	